

MEETING MINUTES
LAWRENCEBURG CONSERVANCY DISTRICT
BOARD OF DIRECTORS
HELD AT 6:30 P.M. ON October 17, 2024
AT 225 EAST EADS PARKWAY, LAWRENCEBURG, INDIANA

THE FOLLOWING DIRECTORS WERE PRESENT:

Jim Kittle, Chairman	Dennis Richter
Randy Tyler, Vice chairman	Tom Schneider
Dave Staab	Andy Lyons
Greg McAdams	

THE FOLLOWING PERSONS WERE ALSO IN ATTENDANCE ON BEHALF OF THE DISTRICT:

Paul Seymour, Superintendent
Jared Ewbank, Attorney
Heather Shaut, Administrative Assistant

Administrative Issues

Kittle opened the meeting with the pledge of allegiance.

Ewbank called Roll.

Kittle asked for a motion to approve the September 19, 2024 minutes. Staab motioned to approve the minutes and Schneider seconded the motion. The motion carried unanimously.

Kittle added to the agenda an opportunity for Congresswoman Houchin's staff to speak and a review of Reedy's engagement invoicing to date. Shaut asked to add credit card bill payment to the agenda. Kittle asked for a motion to approve the agenda with those additions. McAdams motioned to approve the agenda with the changes and Staab seconded the motion. The motion carried unanimously.

Following brief discussion of a couple of bills, Kittle called for a motion to pay the monthly claims and vouchers. Lyons motioned to pay the monthly claims and vouchers and Richter seconded the motion. The motion carried unanimously.

New Business

Members of Congresswoman Houchin's staff who run the Community Project Funding, John Van Buren and Michael Grim relayed that the Congresswoman is happy to be a resource and reach out to other Indiana representatives or federal organizations. Grim is available locally for anything the LCD might need.

Grant Project

Kittle presented a draft of a letter of support from LCD to the grant administrator and asked the Directors to read it, noting there's time to make changes before it's turned in with the grant application. Andrew Birmingham commented on the importance of the letters of support to help with the scoring on the grant application.

Seymour presented a list of businesses he has contacted this month to discuss the levee accreditation and to request a letter of support for the grant application, noting he has begun to receive some letters and has many more businesses to contact. Birmingham asked Seymour to document his conversations for the grant's environmental clearances regarding community concerns. Seymour also presented a draft letter that he requested approval to send to freeholders. After discussion of the best method of distributing, the Board approved.

Kittle noted a recent grant awarded to the City of Lawrenceburg for low to moderate income families, which will help with the grant scoring. McAdams indicated Lawrenceburg gets the award each year and has more needs than the funds cover.

Ewbank presented Resolution 2024-13, Pledging Funds for the Repair of the Levees as a document showing LCD's financial commitment to contribute toward the required match for the grant. After a brief discussion, Lyons made a motion to pass the resolution, seconded by McAdams and the resolution passed unanimously.

Superintendent's report Lawrenceburg levee

Hrezo provided drawings to Seymour to review for the CAP concrete repairs, noting the specs will be available next week. Hrezo requested approval to advertise for bidders by next Thursday. McAdams made a motion to approve Hrezo collect bids, seconded by Staab and the motion passed unanimously. Hrezo requested contour elevation maps for Lawrenceburg to be used for the Evacuation Plan. Luke Johnstone of Mundell noted they have such maps and will provide them to Hrezo. If they don't fully meet his needs, Ewbank and Seymour will request the information from the county. Hrezo also noted the seepage drains were shut down and are now up and running and he is preparing for the confined space set-up to perform the required work.

Mundell presented their progress on the Riverfront Development project, indicating the review of the plans was more difficult than expected, at least in part to there being an additional set of plans to review by Moffatt & Nichols. Mundell expects responses to their comments by the end of the month. The budget indicates Mundell costs will \$18K over to date charges. Ewbank will update City's legal counsel. Staab made a motion to add \$10,000 to the approved amount for Mundell, the motion was seconded by Schneider and passed unanimously. JMT also provided assistance on the maintenance agreement and inclinometer estimates. Looking forward, Mundell expects to have the Interior Ponding Report out next week, the Monitoring report out in November and the Seepage Analysis in December.

Superintendent's report Greendale levee

JMT updated regarding the grant project, indicating there will be a meeting to present the project and grant to the public in January. Also, they are reaching out to FEMA and IN-DHS to be sure they have all required information and will coordinate with Congresswoman Houchin's office. Regarding the Hoosier Stash project, JMT has reviewed the Land Consultant plans, but additional changes are required to comply with the ordinance. The project owners desire to be fully cooperative, just need new plans.

Secretary Report

Shaut presented the new website and features.

Shaut reviewed the budget total and resolution for approval. Staab made a motion to approve the budget for 2025, seconded by Lyons and the motion passed unanimously.

Shaut discussed difficulty in getting the credit card billing cycle arranged so that there were no late fees charged and requested that this be a bill approved for auto-payment each month. Shaut indicated the Fiscal Officer has said the State Board of Accounts is accepting of this form of payment method when the issues LCD is having occur and that the payment would still be on the claims and vouchers as a "pre-paid." Seymour suggested to have the auto-payment scheduled after the latest day of the monthly Board meeting but before the due date and Shaut agreed to try to make that happen with the credit card company. Lyons made a motion to allow the credit card bill to be auto-paid moving forward, Staab seconded and the motion passed unanimously.

Finance Committee Report

Kittle reviewed the monthly financial report, noting the remaining budget is reasonable and the review of the reconciliations was signed off. He also reviewed the CD and Checking report, noting the interest rates are good relative to the market.

Kittle presented a report of Reedy YTD engagement invoicing, noting the special projects for fiscal officer should be reduced for 2025 with plans for Shaut to become the fiscal officer. He indicated he requested a 2025 proposed contract from Reedy, which will be reviewed with Reedy by Kittle, Seymour and Shaut.

Personnel Committee Report

Kittle indicated he would like to schedule a committee meeting soon.

Attorney Report

Ewbank presented the updated election rules as Resolution 2024-11. After brief discussion, Staab made a motion to pass the ordinance, seconded by Tyler and the motion passed unanimously.

Ewbank presented Ordinance 2024-12 for controls and protocols within the Lawrenceburg levee system, noting the City of Lawrenceburg's attorney chose not to comment and following a discussion of

jurisdiction lines between Lawrenceburg and Greendale levee systems, McAdams made a motion to pass the Ordinance, seconded by Staab and passed unanimously.

Ewbank indicated the Riverfront Maintenance Agreement will not be finalized until the 408s are ready to be signed, allowing all costs and potential issues to be addressed.

There being no more business, Kittle adjourned the meeting.

Nov 21, 2024

Jim Kittle, Chairman

A handwritten signature in blue ink, appearing to read "Jim Kittle", written over a horizontal line.