

MEETING MINUTES
LAWRENCEBURG CONSERVANCY DISTRICT
BOARD OF DIRECTORS
HELD AT 6:30 P.M. ON January 16, 2025
AT 225 EAST EADS PARKWAY, LAWRENCEBURG, INDIANA

THE FOLLOWING DIRECTORS WERE PRESENT:

Jim Kittle, Chairman	Mike Noel
Dave Staab, Vice chairman	Tom Schneider
Randy Tyler	Andy Lyons
Greg McAdams	

THE FOLLOWING PERSONS WERE ALSO IN ATTENDANCE ON BEHALF OF THE DISTRICT:

Paul Seymour, Superintendent
Jared Ewbank, Attorney
Heather Shaut, Administrative Assistant

Administrative Issues

Kittle opened the meeting with the pledge of allegiance.

Ewbank called Roll.

Kittle asked for a motion to approve the December 19, 2024 minutes. Staab motioned to approve the minutes and McAdams seconded the motion. The motion carried with Noel abstaining. Kittle asked for a motion to approve the January 7, 2025 Special meeting minutes. Staab motioned to approve the minutes and Schneider seconded the motion. The motion carried with Noel abstaining. Kittle asked for a motion to approve the January 13, 2025 Election meeting minutes. McAdams motioned to approve the minutes and Staab seconded the motion. The motion carried with Noel abstaining.

Kittle asked for a motion to approve the agenda with the additions of access to payroll info for Shaut, Kittle to plan a meeting with Mayor, political conversation with Bascom and election updates. Lyons motioned to approve the agenda and Schneider seconded the motion. The motion carried unanimously.

Kittle called for a motion to pay the monthly claims and vouchers. Staab motioned to pay the monthly claims and vouchers and Lyons seconded the motion. The motion carried with Noel abstaining.

New Business

Ewbank lead the swearing in of the recently elected directors, Kittle and Noel. Staab made a motion to re-elect Kittle as Chairman, seconded by Tyler. The motion passed with Kittle abstaining. Tyler made a motion to elect Staab as Vice Chairman, seconded by Lyons. The motion passed with Staab abstaining.

Kittle named the following committee appointments:

Construction: Staab , Chairman Noel Schneider	Personnel: Tyler, Chairman Staab Kittle	Finance: Kittle, Chairman McAdams Lyons	Grant: Schneider, Chairman Kittle Staab
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Ewbank presented a resolution for Directors' salaries, noting no change from the last year. Tyler made a motion to approve the resolution, seconded by Staab and passed unanimously.

Ewbank requested completed conflict of interest forms from each Director to be returned to him.

Kittle called for a motion to maintain the current legal and other outsourced professionals. Staab made the motion, seconded by McAdams and the motion passed unanimously.

Unfinished Business

Seymour updated that he and Kittle will reschedule their meeting with USACE regarding the recent inspection when the Corps representative is available to meet.

Grant Project

Discussion was had regarding whether to approve initiation of Phase 2 of the grant pursuit contract with JMT. Considered were long lead times on some tasks, Greendale Redevelopment's legal due diligence on a match commitment and the LAMP process for FEMA. Due to the long lead times of the Benefit Cost Analysis, Staab made a motion to move forward with the Benefit Cost Analysis task of Phase 2, seconded by McAdams and passed unanimously. Kittle updated on the public information meeting for the following week, noting it has been very well advertised in the newspaper, with post card mailings and on signage on US 50.

Superintendent's report Lawrenceburg levee

Seymour reminded regarding the work session scheduled with the City of Lawrenceburg the following week, noting Mundell will have 2 representatives there to provide insight on the Riverfront Redevelopment Project. There is also hope for a discussion regarding the levee accreditation project and related grant pursuit.

Hrezo updated that the concrete work continues to be on hold, the notice to proceed will be issued when the snow is gone. For the Seagram's seepage drain project, he and Mundell will meet with USACE the following week. Hrezo also presented a sample map for inclusion in the Evacuation Plan. There are plans for meetings with Mundell, JMT and the County and expects it to be completed before the next regular board meeting.

Luke Johnstone with Mundell presented a graphic of the turnaround times for comments and responses for the Riverfront Development Project. The graphic was discussed along with related discussion on safety and function and a few specific examples of the comments topics explained with graphics.

Seymour indicated the 2012 Ford pickup likely needs replaced. He will look at a few local places and present prices at the next meeting. Seymour presented a quote from Banta for arc flash testing at each of the pump

stations, indicated as needed on the USACE inspection and is an OSHA requirement. Following discussion, it was decided the construction committee would look into the need and possible qualified vendors for additional quotes. Seymour reminded about the USACE upcoming webinar regarding 408s. Based on expressed interest, it was determined to notify the event as a special meeting.

Superintendent's report Greendale levee

Andrew Birmingham, JMT, updated regarding the plans for the public information meeting on January 23, noting everything was in good shape and relaying the various information stations and expectations for attendance. He noted Rep. Houchin's staff said this kind of project is a top priority for her.

Secretary Report

Shaut provided quarterly meeting attendance forms for Q1 2025 to the newly elected Directors.

Kittle presented a contract with Leasure to allow Shaut access to PR information.

The meeting was suspended at 7:30 for the Annual Board of Finance meeting and reconvened at 8:00.

Finance Committee Report

Kittle noted the review of the reconciliations was signed off. He also indicated a meeting of the Finance Committee would be required soon to discuss reinvesting matured CDs and he would meet with the Mayor soon for the annual discussion of the lease agreement.

Attorney Report

Ewbank indicated his expectation to file the court order for Directors' salaries the following day.

Ewbank presented Resolution 2025-4 with wording as requested by the grant writing team. Staab made a motion to pass the resolution, seconded by Tyler and the motion passed unanimously.

Ewbank updated regarding the election, providing various statistics. He also updated regarding his conversation with Garrett Bascom regarding the Indiana budgeting process, noting the biannual budget currently in progress is tight and LCD will need to respond quickly to have a chance for funding consideration, though funds might not be available for this budget. He also noted the elections for Directors might move to March or April

There being no more business, Kittle adjourned the meeting.

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Jim Kittle, Chairman



