

MEETING MINUTES
LAWRENCEBURG CONSERVANCY DISTRICT
BOARD OF DIRECTORS
HELD AT 6:30 P.M. ON December 19, 2024
AT 225 EAST EADS PARKWAY, LAWRENCEBURG, INDIANA

THE FOLLOWING DIRECTORS WERE PRESENT:

Jim Kittle, Chairman	Dennis Richter
Randy Tyler, Vice chairman	Tom Schneider
Dave Staab	Andy Lyons – arrived after start
Greg McAdams	

THE FOLLOWING PERSONS WERE ALSO IN ATTENDANCE ON BEHALF OF THE DISTRICT:

Paul Seymour, Superintendent - absent
Jared Ewbank, Attorney
Heather Shaut, Administrative Assistant

Administrative Issues

Kittle opened the meeting with the pledge of allegiance.

Ewbank called Roll.

Kittle asked for a motion to approve the November 21, 2024 minutes. Staab motioned to approve the minutes and Tyler seconded the motion. The motion carried unanimously. Kittle asked for a motion to approve the September 18, 2024 Special meeting minutes. Staab motioned to approve the minutes and McAdams seconded the motion. The motion carried unanimously.

Kittle asked for a motion to approve the agenda. Richter motioned to approve the agenda and Staab seconded the motion. The motion carried unanimously.

After discussion about a couple purchases, Kittle called for a motion to pay the monthly claims and vouchers. McAdams motioned to pay the monthly claims and vouchers and Richter seconded the motion. The motion carried unanimously.

New Business

Kittle lead the Board in recognition and appreciation of Dennis Richter for his 28 years of service on the LCD Board, noting a plaque has been ordered. Others thanked Richter throughout the meeting for his dedication and service.

Kittle called for a motion to approve purchasing gift cards for the 5 employees for Christmas. Staab made the motion, seconded by McAdams and the motion passes unanimously.

Andy Schoeff, representing Seitz Agency, presented a quote from Selective Insurance as his recommendation for LCD coverage for 2025, noting the increase in premiums are for property coverage and an increase in property value. He also noted, due to the unique properties of the levee and park and property premiums below \$100K, quotes are few. He noted there is a chance that Cincinnati Insurance might be able to quote next year with a new program they are set to implement. Staab made a motion to purchase the recommended insurance policy through Seitz Agency at \$95K in premiums. The motion was seconded by Richter and passed unanimously.

Lyons arrived to the meeting.

Grant Project

Kittle noted the receipt of a very nice letter of support from MPG. Shaut updated a total of 14 personalized letters have been received from businesses and an additional 151 returned from other freeholders. Kittle noted Seymour plans to revisit some businesses upon his return.

Kittle noted a meeting is scheduled between LCD and City of Greendale on January 7.

Superintendent's report Lawrenceburg levee

Kittle noted the USACE meeting has been postponed and will be rescheduled upon Seymour's return.

Hrezo updated that the concrete work has been delayed due to weather, but is glad that it isn't being rushed, effecting a lower quality or larger project.

Hrezo updated on the MPG seepage drain that he worked on drawings with Mundell. He will go over those plans with Seymour before getting the Corps' pre-approval. Regarding the evacuation plan, Hrezo said the documents are prepared. He and Seymour will meet at Seymour's return to review and then meet with the county.

Luke Johnstone with Mundell updated regarding the Riverfront Development Project, noting they submitted their latest comments on December 9 and most of the comments are to align with USACE requirements. In a meeting with the City's engineers, it was echoed that this is the top priority, with other projects being put to the back burner. It was noted that some in the City are concerned about the time the process is taking and Kittle said his offer to meet with City officials went unanswered. Structure Point will have documents and responses to Mundell on January 1. Mundell also noted a factor for timing is due to Moffat & Nichols plans include things that touch or attach to the levee and according to the USACE, they need to account for the top of levee load, but the engineers are balking and are yet to address it to meet the USACE requirements. An additional complexity is that there are 2 engineers working on different parts of the project, each with their own plans and reconciling them to each other adds difficulty. Mundell met with the LCD Crew to update the O&M manual to include Scada. It was determined the project might be larger than initially thought, therefore, Mundell will assess the new expected cost. Other items Mundell worked on include meeting with JMT regarding the January 23 public meeting and working with Hrezo on the Seagram's drain project. Mundell will reach out to Hrezo regarding the Tabletop Emergency Plan.

McAdams suggested a second attempt to present to Lawrenceburg City Council at their second January meeting. Following discussion of its merits, it was determined the request would be made.

Kittle presented a quote for a grooming mower deck and called for a motion to purchase it. Staab made the motion, seconded by Lyons and the motion passed unanimously. Kittle presented a quote for an aerator and called for a motion to purchase. Staab made the motion, seconded by Richter and the motion passed unanimously.

Ewbank presented the maintenance agreement, noting it has been reviewed by Mundell, USACE and City of Lawrenceburg, with the City adding to keep their exposure for reimbursing for the inclinometer readings to no more than 4/year. Ewbank further noted there have only been 3 instances in the last 60 years that the river conditions would have required it. Following was discussion about LCD's exposure regarding the engineer that performs inspections.

Superintendent's report Greendale levee

Andrew Birmingham, JMT, updated regarding active projects. He noted the Hoosier Stash plans have been approved and JMT forwarded comments based on their initial review of Lawrenceburg Self-Storage plans. He thanked Ewbank for connecting them with representatives of Rep. Houchin CPF Funding for support in applying for additional funding sources toward the levee systems repairs.

JMT also gave an overview of the plans for various means information will be shared at the public meeting on January 23.

Secretary Report

Shaut provided quarterly meeting attendance forms for Q1 2025 and requested Q4 2024 by January 6 to be included in that week's payroll.

Finance Committee Report

Kittle reviewed the monthly financial report, noting the updated sheet has adjustments to budget numbers. He also noted the review of the reconciliations was signed off.

Kittle asked if it was required to vote to have Shaut named the fiscal officer for 2025, Ewbank indicated it is included in Resolution 2024-15.

Personnel Committee Report

Kittle discussed Seymour's short-term absence from LCD, noting Seymour has an appointment on Tuesday and expects the doctor will clear him to return.

Attorney Report

Ewbank presented Resolution 2024-14 fixing the compensation of the Superintendent. Kittle called for a motion to pass. Staab made the motion, seconded by Lyons and the motion passed unanimously.

Ewbank presented Resolution 2024-15 setting the compensation, appointing and prescribing duties of the Secretary. Kittle called for a motion to pass. Tyler made the motion, seconded by Richter and the motion passed unanimously.

Ewbank updated regarding the election, noting the ballots have been mailed. One of the statistics he will track is the cost of having the election. He and the election Secretary will begin checking the mail for LCD twice per week.

There being no more business, Kittle adjourned the meeting.

1 / 16, 2024¹⁵

Jim Kittle, Chairman

A handwritten signature in black ink, appearing to read "Jim Kittle", written over a horizontal line.