

**MEETING MINUTES**  
**LAWRENCEBURG CONSERVANCY DISTRICT**  
**BOARD OF DIRECTORS**  
**HELD AT 6:30 P.M. ON March 20, 2025**  
**AT 225 EAST EADS PARKWAY, LAWRENCEBURG, INDIANA**

THE FOLLOWING DIRECTORS WERE PRESENT:

Jim Kittle, Chairman	Mike Noel
Dave Staab, Vice chairman - Absent	Tom Schneider
Randy Tyler	Andy Lyons
Greg McAdams	

THE FOLLOWING PERSONS WERE ALSO IN ATTENDANCE ON BEHALF OF THE DISTRICT:

Paul Seymour, Superintendent  
Jared Ewbank, Attorney  
Heather Shaut, Administrative Assistant

**Administrative Issues**

Kittle opened the meeting with the pledge of allegiance.

Ewbank called roll, with all present except Staab.

Kittle asked for a motion to approve the February 20, 2025 minutes. Lyons motioned to approve the minutes and Noel seconded the motion. The motion carried unanimously.

Kittle asked for a motion to approve the agenda with the addition of reviewing the Superintendent responsibilities and Current Project statuses to the Personnel Committee report. Lyons motioned to approve the agenda with the additions and McAdams seconded the motion. The motion carried unanimously.

Kittle called for a motion to pay the monthly claims and vouchers. Following discussion of a few items, Tyler motioned to pay the monthly claims and vouchers and Noel seconded the motion. The motion carried unanimously.

**New Business**

FEMA has requested a video meeting to discuss LCD's accreditation progress and the LAMP procedures.

**Unfinished Business**

Regarding addressing the USACE inspection comments on the gate welds, Seymour noted the Corps will be strict in its review.

## **Grant Project**

Kittle said he had a lengthy call with Anthony Smart and Mike McLaughlin from the City of Greendale to address their questions regarding the grant resolution. He will have a follow-up call to include Seymour and Jennifer Ray, JMT. One of the questions relates to the preference of a binding resolution vs a non-binding and an interlocal agreement, with Jen commenting the binding resolution will make the LCD's grant application more competitive.

## **Superintendent's report Lawrenceburg levee**

Seymour presented Hrezo's updates, noting there will be a meeting next week with USACE regarding the MPG repair.

Andrew Birmingham and Jennifer Ray, JMT, and Luke Johnstone, Mundell, addressed questions about other funding options with FEMA and USACE for the planned levee project. They are working on scheduling a meeting with USACE. The 2 funding options include one with a very lengthy lead time of several years and many more requirements and the other has a limit on the funding amount. It was noted all grants have match requirements, many higher than the BRIC's 25%. As well, dividing the project into pieces for funding by FEMA or USACE would create 2 projects that would compete for state support for recommendation for BRIC, leaving a significant portion of the planned project unfunded by grants. JMT is looking at other grant opportunities, especially as a next option if the BRIC isn't awarded to LCD. To aid in conversations with stakeholders, McAdams asked for a list of grant opportunities considered to date and the reasons each is deemed inadvisable at this time. JMT will finalize that list and provide it to LCD.

Johnstone said the Interior Ponding Report has been completed, noting it is a landmark report with usefulness for future reference and a set up for the Seepage Analysis. Johnstone noted Mundell plans to have the O & M Manual complete in May, the Seepage and Stability report complete in July and to submit the USACE accreditation package in August.

All bills from Mundell for review of the Riverfront Development project have been received by LCD and total approximately \$81 thousand. There have been discussions with Lawrenceburg regarding reimbursement, but nothing in a couple weeks and no commitments have yet been made.

Seymour indicated the new truck has been ordered.

Seymour indicated he shared two bids for the arc flash analysis and that the scope of work for each was shared anonymously with USACE for their approval. It was noted Bertke was the lower bid and also offered a class, for which Lyons and McAdams suggested other local entities be invited as a good neighbor gesture. Lyons made a motion to have Bertke do the work according to their scope and bid and that they also be hired for the class. The motion was seconded by McAdams and passed unanimously.

## **Superintendent's report Greendale levee**

See update under Grant section

### **CAP Report**

Sherrri Warren, 2 Out Storm and Gary Held, Dearborn County Girls Softball, presented checks totaling \$9,150 for funds raised to help reimburse LCD for use of the field lights. They expressed their appreciation and noted they hear a lot of compliments about the maintenance of the fields.

### **Secretary Report**

Shaut provided meeting attendance forms for Q2. She also noted the laborers are providing their knowledge and work to get the fixed asset list updated with better information.

### **Finance Committee Report**

Kittle noted the review of the reconciliations was signed off and presented the monthly management report. He reported on the Finance Committee's meeting of 2/27 and decision to reinvest \$1 million each in 3-year, 4-year and 5-year CDs at 4.32% with Civista, noting it was higher than the interest rate those funds previously had. Kittle also shared the signed receipt from Lawrenceburg's mayor for the true-up check, noting he provided the LCD's financials along with the check, but the mayor was unavailable to meet to discuss.

### **Personnel Committee Report**

Kittle shared a document outlining the responsibilities of the superintendent and another new, living document providing projects' status updates.

There being no more business, Kittle adjourned the meeting.

April 17, 2025

Jim Kittle, Chairman

A handwritten signature in blue ink, appearing to read "Jim Kittle", is written over a horizontal line. The signature is stylized and cursive.

