

MEETING MINUTES
LAWRENCEBURG CONSERVANCY DISTRICT
BOARD OF DIRECTORS
HELD AT 6:30 P.M. ON August 21, 2025
AT 225 EAST EADS PARKWAY, LAWRENCEBURG, INDIANA

THE FOLLOWING DIRECTORS WERE PRESENT:

Jim Kittle, Chairman	Mike Noel
Dave Staab, Vice chairman	Tom Schneider
Randy Tyler	Andy Lyons
Greg McAdams	

THE FOLLOWING PERSONS WERE ALSO IN ATTENDANCE ON BEHALF OF THE DISTRICT:

Paul Seymour, Superintendent
Jared Ewbank, Attorney
Heather Shaut, Administrative Assistant

Administrative Issues

Kittle opened the meeting with the pledge of allegiance.

Ewbank called roll, with all present.

Kittle asked for a motion to approve the July 17, 2025 regular minutes. Staab motioned to approve the minutes and Lyons seconded the motion. The motion carried unanimously. Kittle asked for a motion to approve the July 30, 2025 executive session minutes. McAdams motioned to approve the minutes and Noel seconded the motion. The motion carried unanimously. Kittle asked for a motion to approve the August 13, 2025 special meeting minutes. Staab motioned to approve the minutes and Tyler seconded the motion. The motion carried unanimously.

Kittle added to the agenda, under unfinished business, the Greendale Redevelopment Meeting update. He then asked for a motion to approve the agenda. Noel motioned to approve the agenda with the addition and Lyons seconded the motion. The motion carried unanimously.

Kittle called for a motion to pay the monthly claims and vouchers. Noel motioned to pay the monthly claims and vouchers and Staab seconded the motion. The motion carried unanimously.

New Business

Ryan Britton from the Rivertown Players presented to the board a request to use the CAP fields and lights for a fundraising wiffleball tournament on September 20 for ages 10 and up. He presented the groups schedule, budget and fundraising goals. He indicated he hopes this will be the first of an annual event that will grow. Seymour noted because the lights would be for fields 3 and 4, there wouldn't be a demand charge. Staab made

a motion to allow the group to use the fields and lights on September 20 free of charge. Noel seconded the motion and it passed unanimously.

Unfinished Business

Kittle reported that he and Staab met with the Lawrenceburg Clerk Treasurer and Lawrenceburg's Mayor to review the request for reimbursement of Mundell's charges to review the Riverfront Development Project. Kittle and Staab indicated they believe it is now up to LCD to present the invoice to the City of Lawrenceburg again for payment. Kittle said he will hand deliver the invoice.

Kittle and Seymour went to a Greendale Redevelopment meeting to present an update regarding the grant pursuit. Kittle said the meeting went well and Mr. McLaughlin from Redevelopment called to thank them for coming.

Grant Project

Kittle indicated the meeting with the City of Lawrenceburg on August 13 went well and the plan is to return to the City's meeting on September 2 with the expectation of them to make a decision. McAdams noted it was good that Greendale was at the meeting. Staab said he called Greendale's Mayor to thank him for Greendale's presence there.

Kittle updated on the August 6 meeting with Dearborn County Emergency Management regarding the Hazard Mitigation Plan. He noted the meeting went well and there would be a few changes to the document. He commented that the Multi-Hazard Mitigation Plan is required for the grant application and expects it to be completed by the end of the year, at which time they would send the bill.

Superintendent's report Lawrenceburg levee

Hrezo (presented prior to new business) regarding open projects. He reached out to Andrew Brooks at USACE regarding the MGP seepage drain. Brooks indicated they need more time. Hrezo recommends just keeping track of this project. He also spoke to Brooks regarding the gate inspection, to which Brooks indicated he would reach out to the USACE structural engineer who performed the inspection. All the information they requested has been provided to them. Hrezo reviewed the Hazard Mitigation Plan and forwarded some comments to Polis and Dearborn County Emergency Management of changes to be included in the document.

Luke Johnstone, Mundell, said they are continuing to finecomb the QAQC monitoring data through 2023 and will have that report this month. In September, they will work on the data from 2024 through mid-2025, which includes the recent flood event in April and will also include the flow data from the pump stations. They are also looking at estimating the point at which replacing the relief wells meets the 100 year flood protection, with the remainder being for top of levee. He expects to have this rough pass available at the beginning of September. This also prompted a look at well spacing, depth, size and methods of installing and a revisit to the cost of replacing.

Seymour presented a bill from Bertke Electric for the Arc Flash study. He indicated that there were a couple of changes at Bertke in who was performing the testing and he believes the study is complete, there are just some corrections that need to be made in the stickers that were put in place. He said Bertke plans to review the

report thoroughly before providing it to LCD. It was determined the bill would be included in next month's claims for payment following project completion and receipt of the report.

Superintendent's report Greendale levee

James Monohan, JMT, recapped the Benefit Cost Analysis status in May, noting the required ratio to receive funding is greater than 1 and had been met, following which FEMA changed their parameters, which caused the BCA to drop below 1. He presented a proposal for \$63,743 with a list of ways they are looking at to make the calculations more precise and improve the BCA number. Andrew Birmingham, JMT, indicated the work would be complete by year-end. Kittle asked to confirm that the proposal includes JMT to travel for a meeting with the county, which Birmingham confirmed. McAdams asked about the shelf life of the work, to which Birmingham indicated he expected it would be good for 5 years with the assumption the tools stay consistent. Once the data is entered, adjusting for inflation, etc. should be easy. It will take about 15 minutes per property for the over 300 properties to make the information more precise. Schneider Commented on the large value of inventory in some of the local warehouses. Birmingham said their goal is to get the best number they can with as little of a time investment as possible. Warehouse inventory contents are exactly one of the things they'll be looking at, for example MGP, Proximo and Catalent. But only contents within the flood level can be considered, for example on the first floor of a building. Seymour asked if the end of the year was a guess at a completion time or certain. Monohan indicated he was confident it would be completed by then. Staab made a motion to accept the proposal presented by JMT, seconded by Tyler and passed unanimously.

CAP Report

Seymour said LCD now has the soft wash machine and it's been paid for.

Seymour presented a quote from Indiana Irrigation for a new water reel, indicating both of the old ones stopped working within days of each other. Parts were ordered for one in hopes of a functional repair. He requested approval to purchase a new one to replace the other. McAdams made a motion to purchase the new water reel, seconded by Staab and passed unanimously.

Secretary Report

Shaut reported that the insurance agent that has been handling LCD's business will be retiring at the end of the month. He brought his replacement in for introductions and said he would be happy to return for the December meeting when the new policy information is presented to the board. Kittle reminded Seitz agents that we need to have things ready for a decision in the December meeting because the policy will expire prior to the January meeting.

Shaut presented recommendations for changes to the fixed asset listing and the related general ledger accounts based on her review of both. Shaut indicated the journal entry can be made at such time as the board has been able to review the recommendations and ask questions.

Attorney Report

Ewbank reminded the board that the election this year will be for one member representing Greendale. He will request the list of freeholders in August and have it winnowed by the end of October. He said there are approximately 90 properties and 50-60 freeholders. He requested the Board approve Bill Schneider as his election secretary, whom he will pay from his legal fees. McAdams made the motion to approve Bill Schneider as the Election Secretary, seconded by Noel and passed unanimously.

Finance Committee Report

Kittle noted the review of the reconciliations was signed off and he presented the monthly management report, noting there was still 65% of the budget remaining. He also presented the budget working document for the Board's review, noting the \$4.2 million dollars for the grant match has been accounted for in the budget as required and for all other expenses the budget increased by 2.85% from the current year budget. Shaut reminded the Board of the budgeting schedule. Schneider noted the increase in Lawrenceburg special projects was good based on the work that needs to be done. Tyler asked if the professional services budget would be sufficient for the following year, to which Shaut said she believed it would be. Seymour indicated he hoped to be getting bids for the MGP project in spring.

Personnel Committee Report

Tyler noted the union contract discussions are in process.

There being no more business, Kittle adjourned the meeting.

_____, 2025

Jim Kittle, Chairman

A handwritten signature in black ink, appearing to read 'Jim Kittle', is written over a horizontal line. The signature is stylized and cursive.