

MEETING MINUTES
LAWRENCEBURG CONSERVANCY DISTRICT
BOARD OF DIRECTORS
HELD AT 6:30 P.M. ON September 18, 2025
AT 225 EAST EADS PARKWAY, LAWRENCEBURG, INDIANA

THE FOLLOWING DIRECTORS WERE PRESENT:

Jim Kittle, Chairman	Mike Noel
Dave Staab, Vice chairman	Tom Schneider
Randy Tyler – by phone	Andy Lyons
Greg McAdams	

THE FOLLOWING PERSONS WERE ALSO IN ATTENDANCE ON BEHALF OF THE DISTRICT:

Paul Seymour, Superintendent
Jared Ewbank, Attorney
Heather Shaut, Administrative Assistant

Administrative Issues

Kittle opened the meeting with the pledge of allegiance.

Ewbank called roll, with all present, including Tyler by phone.

Kittle asked for a motion to approve the August 21, 2025 regular minutes. Lyons motioned to approve the minutes and Noel seconded the motion. The motion carried unanimously. Kittle asked for a motion to approve the September 2, 2025 special meeting minutes. Staab motioned to approve the minutes and McAdams seconded the motion. The motion carried unanimously.

Kittle removed from the agenda an item left in error from the previous month. He then asked for a motion to approve the agenda. Staab motioned to approve the agenda with the addition and Lyons seconded the motion. The motion carried unanimously.

Kittle called for a motion to pay the monthly claims and vouchers. Noel motioned to pay the monthly claims and vouchers and Staab seconded the motion. The motion carried unanimously.

New Business

It was discussed whether to change the time of the regular monthly board meetings to an earlier time, especially out of respect for the numerous non-LCD people who attend, so the meetings would have less of an impact on their family time. It was determined that Ewbank could take care of the public notice and Shaut could change the website, as needed. Lyons made a motion to change the regular monthly board meetings to begin at 4:30 pm on the same day of the month effective with the November 20, 2025 meeting. Staab

seconded the motion and the motion passed unanimously. As a note, Kittle added that he and Seymour would not be present for the regular monthly board meeting October 16.

Unfinished Business

Ewbank said he spoke with Lawrenceburg's counsel, Del Weldon, regarding the resolution from their council for the grant match. He indicated all council have signed, except Rowlett, who was on vacation, but expects that to happen next week, upon which Weldon will email it to Ewbank. He also indicated it has already passed by the majority, but having all the signatures will show the council's full support to grant administrators.

Grant Project

Shaut shared that, in the last week, she and Seymour sent form letters of support to the Greendale freeholders, similar to what was sent to the Lawrenceburg freeholders, for those that want to express their support but don't have the time to compose their own letters from scratch. A total of 66 were sent out and 14 returned. Those along with the letters previously received from businesses who wrote their own total 28. Seymour will wait an additional week to receive letters and provide a list of the remaining businesses to Mayor Karsteter and Mr. McLaughlin.

Superintendent's report Lawrenceburg levee

Seymour indicated LCD should do a gate closure every 5 years. He has permission from USACE currently to do a partial gate closure, but rail tracks the gate on the gate on US 50 are flaking and in need of attention. To address this properly, the gate will need to be fully closed. He asked permission to hire Hrezo Engineering to research and obtain the necessary permissions and permits and for Seymour to research the best method to correct the issue. He would like everything in place to do the closure next year in good weather. There was discussion on the various permits and notifications that would likely need to be in place. Kittle said the construction committee should help research and decide the best course of action. Noel asked if LCD has any railroad contacts that might have information on what to do, to which Seymour said those contacts will be made. Staab made a motion to move forward with hiring Hrezo for getting permits and with researching a plan for addressing the flaking rails. The motion was seconded by McAdams and passed unanimously. Ewbank asked to be involved due to his experience in working with INDOT road closure requests. Tyler indicated local businessman Chris Weldon would like to know ahead of the next road closure.

Christina Harlan, Hrezo Engineering, Indicated that her company has a good relationship with Jodi Parks, INDOT. She also indicated the MGP seepage project is still moving forward.

Seymour indicated the USACE inspector wants to look at every weld on the gates and Seymour is planning to call Brooks and other experts at USACE to create a reasonable plan to address their concerns. Lyons emphasized the welds in question are not structural, but sheet metal stitch welds and they are not necessarily subpar. Seymour also noted USACE supervised the original work on the gates.

Seymour shared that Mundell and Associates is moving forward with their work on the modeling and data analysis for the relief wells project.

CAP Report

Seymour presented a quote for a boom mower from Zimmer for 12,900. The current forester works from ground level up to about 6-8", but the Aebis have a/c and lights on the top that is getting damaged by limbs. Another quote from Zimmer for a side by side for 25,628, indicating the old one has a well maintained motor, but the floor, bed and frame are rusting out. Seymour was able to get the quote including a state discount. Seymour presented a third quote for a water reel like the one purchased a couple months prior from Indiana Irrigation for 14,686.83. He said the new one would replace the old one that's falling apart. He expects they will be able to save some of the parts from the old reels to have as spare parts. Kittle recapped the items and their costs. Ewbank said that due to the \$50,000 limit, the vote should be divided by vendor. Kittle called for a motion to purchase the items from Zimmer, Staab made the motion, seconded by Lyons and the motion passed unanimously. Kittle asked for a motion to purchase the reel from Indiana Irrigation. Staab made the motion, Noel seconded and it passed unanimously.

Superintendent's report Greendale levee

Andrew Birmingham, JMT, indicated they are continuing work on the updated benefit cost analysis and are a quarter complete with the non-res buildings and hope to have it finished for the October meeting. SO far, it is coming out to be about \$120-400/sq ft compared to FEMA's standard of \$100, which is already an improvement. That doesn't include contents, which will be added. JMT will have questionnaires for businesses about their contents and Birmingham feels confident, with the owners' assessments, they'll have justification for FEMA for the higher numbers. JMT is willing to meet with businesses to review the questionnaires, if that's requested. JMT is focusing on the larger businesses to get the analysis completed sooner. They're also looking at critical infrastructure analysis. Schneider suggested a couple of local businesses would be key in benefit cost analysis, with the high value of inventory they store. Birmingham indicated they are looking into those businesses and reminded the inventory at risk in a flood situation is what they'll be able to include.

Secretary Report

Shaut presented blank Q2 meeting attendance sheets for the board members and asked for completed Q3 sheets by the first Monday in October.

Finance Committee Report

Kittle presented the monthly management report, noting 40% of the budget has been used and 60% remaining. He also noted he reviewed the bank reconciliations has signed off that they're correct. Shaut said this is the public meeting for the budget, reminded everyone present of the total budget for expenses for 2026 and asked if the public present had any questions. There were none at that time. Shaut then said the regular meeting in October would be the budget adoption meeting.

Shaut presented Resolution 2025-07, To transfer appropriated funds between categories. She indicated this would not change the budget total, but would move funds from Services & Other Charges, an area funds were available for projects that haven't yet happened, to Supplies, an area where additional funds are needed. Staab made a motion to adopt the resolution, seconded by Schneider and passed unanimously.

Personnel Committee Report

Kittle shared the progress in the union contract negotiations, indicating the union had made a proposal and, on Tuesday, LCD made a counter proposal. The next meeting is scheduled for Wednesday. Kittle expressed appreciation for the efforts of Staab and Tyler in reviewing the contract.

There being no more business, Kittle adjourned the meeting.

10/16, 2025

Dave Staab, Vice Chairman


